Christ the King Lutheran School
Unionville/Sebewaing, MI
Technology Acceptable Use Policy (AUP)

Technology Guidelines and Regulations:

In order for students to be able to better function in this age of rapid change and the information super-highway, Christ the King will provide its students with access to technology and the internet. Use of the devices and the Internet at Christ the King is a privilege, not a right, and in order for students to maintain that privilege, they must follow these guidelines and policies established to protect students, allow for proper use of the available equipment and technology, and ensure the ongoing program.

All devices and technology usage must be to further the mission and ministry at Christ the King Lutheran School. Students are not to utilize the devices or Internet without permission or supervision by a teacher or administrator. All work on the devices and the Internet must be in conjunction with a school project or activity. Non-compliance with these guidelines will result in appropriate consequences, which could include loss of privilege to use the technology, suspension, expulsion, or other consequence as deemed appropriate by a teacher or administrator. Any damage resulting from misuse of the equipment, furniture, or furnishings will be the responsibility of the student to replace and/or repair up to $150.

Additional guidelines are:
1. Technology will be used in ways consistent with our school philosophy and the Christian faith we profess.
2. Technology may not be used to harm others.
    a. Sending or creating harassing or degrading messages.
    b. Bearing false witness or spreading rumors.
    c. Posting anonymous messages or personal communications.
    d. Using in a way to bully - "Cyberbullying".
3. Students should keep their user ID and passwords private to protect themselves and their work.
4. Students may not interfere with the work of others on a device..
    a. Vandalizing the files of others.
    b. Changing device set up or organization.
    c. Using obscene or inappropriate file names, pictures, etc.
5. Students may not keep personal materials on their school device. Teachers or administrators may review student accounts at any time.

6. Students may use their Jupiter e-mail accounts with teacher permission. Students should not be checking personal email accounts at school.
7. Students should not be using social networking sites while at school without teacher supervision/permission. Inappropriate or unauthorized use of social networking sites or underage students with "illegal" accounts will result in parent contact and/or the account being deleted.
8. Students may not play games on the computer other than those designated for a classroom activity.
9. Students may not attempt to gain unauthorized access to any part of the system.
10. Students may not share files with other students without teacher permission.
11. Students may not upload or download anything to or from the Internet without permission.
12. Students may not use the school's network and technology equipment without permission and/or supervision.
13. No personal information including name, age, address, phone number, school, or location may be shared with anyone while on the Internet.
14. While on the Internet, care must be given to not access sites that are inappropriate, not related to academic projects, or are offensive. CTK does have "filtering" software protecting our network; however this does not guarantee total protection.
15. Search engines and/or surfing the Internet is not allowed unless specific permission is given by a teacher.
16. Only sites approved by a teacher may be accessed by a student.
17. No programs may be utilized on the computers unless specific permission is given by a teacher.
18. All students are to have a pair of headphones for use with the computers. They are to store them in a sealable baggy and keep them at school.

Students should understand that as they use technology and the Internet they must "...take captive every thought to make it obedient to God." II Corinthians 10:5b.

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